

To whom it may concern:

Hills Inert Waste Landfill Facilities

Important Notice

Waste Acceptance Procedures

As you may be aware the Environment Agency continue to apply strict regulations relating to the acceptance of inert waste to sites with a licence, permit or exemption. As part of our procedures we complete a waste acceptance form for **all** contracts where we carry out the haulage and disposal. This works extremely well and ensures that we only accept the types of waste which we are allowed to accept.

However, we have a number of customers who have contracts that allow them to tip at our facilities with their own vehicles. Obviously, we have no details of the sites from where the waste has arisen and, therefore, have no information by which to judge whether the waste is acceptable or not.

As a result we would appreciate if you can ensure that a waste acceptance form is completed and sent to the relevant disposal sites prior to any waste being tipped at our facilities.

This paperwork will only be required as a one off for each site from which you are removing waste. The requirement to produce a Duty of Care transfer note is still necessary for each load of waste delivered to our facilities.

We trust the enclosed is self explanatory, however, if you require any additional information please do not hesitate to contact the undersigned on 01793 714999.

Yours faithfully
for Hills Quarry Products Ltd



P Andrew
Divisional Director



WASTE ACCEPTANCE FORM

Hills Customer Name:			
	Contact:	Tel:	
Fax:			
Mobile:			
Anticipated Volume (M³):	Disposal Start Date:		
Site Address:			
	Post Code		

Process from Which Waste Arises:					
Waste Description					
SIC Code:		Has the Waste Been Treated?	Yes	No	
If "No" Explain Why:					
EWC Code		Waste Descriptions	Exclusions		
17 01 01		Concrete	Selected C&D Waste		
17 01 07		Mix of Concrete, Bricks, Tiles & Ceramics	Selected C&D Waste		
17 05 04		Soil & Stones, Incl. Natural Sand & Clay	Excl. Topsoil & Peat		
20 02 02		Soil & Stones from Gardens & Parks	Excl. Topsoil & Peat		
19-12-09		Minerals e.g. Soil, Stones from a Waste Treatment Facility	Excl. Topsoil & Peat		

Details of Existing and/or Previous Use of Site:				
Has a Site Investigation Been Carried out by the Customer?	Yes	No		
Is the Solid Soils Analysis of the Waste Available?	Yes	No		

Proposed Disposal Site:			
Customer Signature		Date:	

To be Completed by Hills			
Received by:		Date:	
Signed:		Site:	